

Minutes of the Hays Public Library (HPL) Board Meeting

August 11, 2021

The meeting was called to order at 4:00 pm by Mary Toepfer, Vice- Chair.

Present Board Members	Katherine Wolfe	Amy Feauto
	David Goodlett	Shelley Bryant
	Brandon Hines, Director	Mary Toepfer
	Patti Park	Sandy Jacobs
	Shelley Bryant	

Absent Board Members

Guests	Katie McCall	Jeremy Gill
	Nicole Thibodeau	

Public Comment                      None

Presentation                              Nicole Thibodeau, Volunteer Coordinator, gave an update on the volunteer program at HPL.

Consent Agenda                              After discussion, it was moved and seconded (Jacobs/Park) to accept the July 14 2021 minutes, the July Bills and Financial Reports, and Department Reports and Statistics as presented. Motion passed unanimously.

Director’s Report                              Included in packet

Unfinished Business                              a. Car Purchase Request for bids (action). Presented by Brandon Hines. After discussion, it was moved and seconded (Bryant/Goodlett) to move forward with requesting bids to purchase a vehicle paid for through the state library American Rescue Plan Grant. Motion passed unanimously.

New Business                                      a. Proctoring Policy (action). Presented by Jeremy Gill. After discussion, it was moved and seconded (Smith/Bryant) to accept the proctoring policy drafted by Jeremy. Motion passed unanimously.

b. Service Policy-Animals (action). Presented by Brandon Hines. After discussion, it was moved and seconded (Jacobs/Bryant) to accept the

specific animal policy within the HPL Service Policy. Motion passed unanimously.

c. November Board meeting date (action). Presented by Brandon Hines. After discussion, it was moved and seconded (Smith/Feauto) to move the date of the November 2021 board meeting from November 10 to November 17. Motion passed unanimously.

#### Open Board Discussion

The meeting was adjourned at 4:54 pm by Vice-Chair, Mary Toepfer.

Next meeting will be Wednesday, September 8, 2021 at 4 pm at the Hays Public Library Main Floor Gallery.

Respectfully submitted by Amy Feauto, Secretary 8-12-2021