

Minutes of the Hays Public Library (HPL) Board Meeting

October 18, 2023

The meeting was called to order at 4:00 pm by Mary Toepfer, Vice-Chair.

Present Board Members	Katherine Wolfe-via zoom Joe Lohmeyer Brandon Hines, Director Patti Park	Amy Feauto Emily Roth Mary Toepfer
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Absent Board Members	Shaun Musil	Shelley Bryant
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Guests	None
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Public Comment	None
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Presentation	Jenni Rajewski, Youth Public Services Coordinator, told the board a bit about herself and her goals and plans for the HPL.
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Executive Session	At 4:03 pm it was moved and seconded (Roth/Park) to move into executive session with the HPL Director for 20 minutes for consultation with attorney Chris Sook to discuss matters deemed privileged in the attorney/client relationship. Motion passed unanimously. At 4:24 pm, it was moved and seconded (Roth/Park) to continue in executive session for 10 additional minutes. Motion passed unanimously.
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Consent Agenda	After discussion, it was moved and seconded (Roth/Park) to accept the September 13 2023 minutes, the September Bills and Financial Reports, and Department Reports and Statistics as presented. Motion passed unanimously.
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Director's Report	Included in packet
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Unfinished Business	a. Basement Remodel Project (discussion). Presented by Brandon Hines. Brandon stated the committee met and had some discussions over project scope and budget numbers and hopefully will present a final plan at the next meeting.
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New Business	a. Director Evaluation (action). Presented by Mary Toepfer.
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- i. Executive Session to discuss nonelected personnel. At 4:56 pm It was moved and seconded (Feauto/Roth) to enter into executive session for 15 minutes. Motion passed unanimously. At 5:12 pm it was moved and seconded (Feauto/Park) to go into executive session for an additional 10 minutes. Motion passed unanimously.
- ii. Out of executive session, it was moved and seconded (Lohmeyer/Roth) to offer HPL Director Brandon Hines a 3.5% raise to be effective in January of 2024. Motion passed unanimously.
- iii. Executive Session to discuss nonelected personnel, including HPL Director. At 5:19 pm it was moved and seconded (Feauto/Park) to go into executive session for 10 minutes. Motion passed unanimously.

Board Open Discussion: None.

The meeting was adjourned at 5:34 pm by Vice-Chair, Mary Toepfer.

Next meeting will be Wednesday, November 15, 2023 at 4 pm at the Hays Public Library Main Floor Gallery.

Respectfully submitted by Amy Feauto, Secretary 10-19-2023