

Minutes of the Hays Public Library (HPL) Board Meeting

November 15, 2023

The meeting was called to order at 4:00 pm by Mary Toepfer, Vice-Chair.

Present Board Members	Katherine Wolfe-via zoom Joe Lohmeyer Brandon Hines, Director Patti Park-via zoom Shelley Bryant	Amy Feauto Emily Roth Mary Toepfer Shaun Musil
Absent Board Members	None	
Guests	Katie McCall	
Public Comment	None	
Presentation	Jeremy McGuire with Blue Cross Blue Shield of Kansas discussed the library's current plan and rates for health insurance.	
Consent Agenda	After discussion, it was moved and seconded (Bryant/Roth) to accept the October 18 2023 minutes, the October Bills and Financial Reports, and Department Reports and Statistics as presented. Motion passed unanimously.	
Director's Report	Included in packet	
Unfinished Business	a. Hoopla. Presented by Brandon Hines (action). After discussion, it was moved and seconded (Feauto/Bryant) to set the standard borrowing limit of Hoopla digital content to 12 checkouts per month. Motion passed unanimously.	
New Business	a. 2024 Holiday Schedule. Presented by Brandon Hines (action). After discussion, it was moved and seconded (Musil/Lohmeyer) to accept the 2024 HPL Holiday Closing schedule as presented. Motion passed unanimously. b. 2024 Board Meeting Schedule. Presented by Brandon Hines (action). After discussion, it was moved and seconded (Bryant/Roth) to accept the 2024 Board Meeting Schedule as presented. Motion passed unanimously.	

Patti Park joined the meeting in person at 4:28 pm.

c. Certificate of Deposit. Presented by Katie McCall (action). Katie has secured CD rates from three local banks ahead of our CD renewal date of 12-7-2023. After discussion, it was moved and seconded (Musil/Park) to invest \$1.5 million for the term of 1 year to the banking institution that has the highest rate on 12-7-2023. Motion passed unanimously.

d. Salary Grades. Presented by Brandon Hines (action). After discussion, it was moved and seconded (Bryant/Feauto) to adjust the pay grade schedule by 5% to allow for salary increases within the various pay grades. Motion passed unanimously.

e. Mobile Shelving. Presented by Brandon Hines (action). After discussion, it was moved and seconded (Bryant/Musil) to increase the HPL Director's spending limit from \$15000 to \$20000 to avoid future issues with buying items such as shelving units that were above the Director's spending limit. Motion passed unanimously.

Board Open Discussion: None.

The meeting was adjourned at 5:20 pm by Vice-Chair, Mary Toepfer.

Next meeting will be Wednesday, December 13, 2023 at 4 pm at the Hays Public Library Main Floor Gallery.

Respectfully submitted by Amy Feauto, Secretary 11-16-2023