

Minutes of the Hays Public Library (HPL) Board Meeting

January 17, 2024

The meeting was called to order at 4:00 pm by Katherine Wolfe, Chair.

Present Board Members	Katherine Wolfe Joe Lohmeyer Brandon Hines, Director Patti Park Mary Toepfer	Amy Feauto Emily Roth Shelley Bryant Shaun Musil
Absent Board Members	None	
Guests	Katie McCall	
Public Comment	None	
Presentation	None	
Consent Agenda	After discussion, it was moved and seconded (Toepfer/Roth) to accept the December 13 2023 minutes, the December Bills and Financial Reports, and Department Reports and Statistics as presented. Motion passed unanimously.	
Director's Report	Included in packet	
Unfinished Business	a. Basement Remodel. Presented by Brandon Hines (action). Brandon presented the preliminary design agreement from PWC and after discussion, it was moved and seconded (Lohmeyer/Park) to accept the agreement as presented except for changing payment terms from 7 days to 30 days. Motion passed unanimously.	
New Business	a. GAAP Waiver (action). Presented by Katie McCall. After discussion, it was moved and seconded (Toepfer/Bryant) to approve the 2024 GAAP Waiver as required due to adopting new auditing standards. Motion passed unanimously.  b. Line-Item Budget (action). Presented by Katie McCall. After discussion, it was moved and seconded (Bryant/Toepfer) to accept the	

line-item budget change creating a new line for Collection Supplies as presented. Motion passed unanimously.

c. Meeting Room Policy (action). Presented by Brandon Hines. After discussion, it was moved and seconded (Feauto/Bryant) to accept the changes to the meeting room policy as presented. Motion passed unanimously.

d. Purchasing Policy (action). Presented by Brandon Hines. After discussion, it was moved and seconded (Musil/Bryant) to accept the changes to the purchasing policy as presented. Motion passed unanimously.

e. Regional Library System (discussion). Presented by Brandon Hines. Brandon gave an update on the regional library system including budget as well as other recent discussions.

Board Open Discussion:           None.

The meeting was adjourned at 5:20 pm by Chair, Katherine Wolfe.

Next meeting will be Wednesday, February 14, 2024 at 4 pm at the Hays Public Library Main Floor Gallery.

Respectfully submitted by Amy Feauto, Secretary 1-18-2024