

Minutes of the Hays Public Library (HPL) Board Meeting

May 15, 2024

The meeting was called to order at 4:00 pm by Mary Toepfer, Vice-Chair.

Present Board Members	Amy Feauto Shelley Bryant Emily Roth Shane Smith Joe Lohmeyer (arrived at 4:11 p.m.)	Mary Toepfer Patti Park Shaun Musil Brandon Hines, Director
Absent Board Members	None	
Guests	Katie McCall, HPL Anthony Walters, PWC	
Board Officer Elections	After discussion, it was moved and seconded (Musil/Roth) to appoint Amy Feauto as Chair, Mary Toepfer at Vice-Chair, Shelley Bryant as Secretary, and Patti Park as Treasurer of the HPL Board. Motion passed unanimously.	
Presentation	Anthony Walters from PWC presented the Basement Remodel proposal. Action items listed in Unfinished Business c. i.	
Public Comment	None	
Consent Agenda	After discussion, it was moved and seconded (Toepfer/Roth) to accept the April 10, 2024 Board Meeting minutes, the April 2024 Bills and Financial Reports, and Department Reports and Statistics as presented. Motion passed unanimously.	
Director's Report	Included in packet.	
Unfinished Business	a. Background checks for New Hires (action). Presented by Katie McCall. After discussion, it was moved and seconded (Musil/Toepfer) to use Validity for background checks and vehicle background checks for employees driving library vehicles. The policy will be updated to reflect this change. Motion passed unanimously. b. Ellis County Library (discussion). Presented by Brandon Hines. Brandon updated the board on the decisions of the City of Ellis, Ellis Public Library, and Ellis City Library. The upcoming election was also discussed. c. Basement Remodel i. Basement Project Bids (action). After discussion, it was moved and seconded (Lohmeyer/Park) to accept the proposal as presented by Anthony Walters, PWC. Motion passed unanimously. ii. Basement Furniture (discussion). Presented by	

Brandon Hines. Brandon provided a brief update on the furniture. The committee will meet again to review the furniture proposal.

New Business

a. 2025 HPL Budget (discussion). Presented by Brandon Hines. No action taken.

b. Update Bank Accounts (action). Presented by Katie McCall. After discussion it was moved and seconded (Toepfer/Bryant) to update the bank account signers with Golden Belt Bank. This will include the checking account #2029, savings account #1621, and CD #7159, to remove Katherine Wolfe add/keep: Brandon Hines (HPL Director), Katie McCall (HPL Business Manager), Amy Feauto (board chair), Mary Toepfer (board vice-chair), Michelle Bryant (board secretary), and Patricia Park (board treasurer). Motion passed unanimously.

c. June HPL Board Meeting (action). Presented by Brandon Hines. After discussion it was moved and seconded (Bryant/Musil) to move the June 12, 2024 Board Meeting date to June 19, 2024. Motion passed unanimously.

Board Open Discussion

The board welcomed new member Shane Smith. Everyone introduced themselves to Shane.

The meeting was adjourned at 5:29 pm by Chair, Amy Feauto.

The next meeting will be Wednesday, June 19, 2024 at 4:00 p.m. at the Hays Public Library Main Floor Gallery.

Respectfully submitted by Shelley Bryant, Secretary 05/16/2024.