

Minutes of the Hays Public Library (HPL) Board Meeting

September 11, 2024

The meeting was called to order at 4:33 p.m. by Amy Feauto, Chair.

Present Board Members	Amy Feauto Shelley Bryant Emily Roth Shane Smith Mary Toepfer	Joe Lohmeyer Patti Park Brandon Hines, Director Shaun Musil
Absent Board Members	None	
Guests	Katie McCall	
Presentation	None	
Public Comment	None	
Consent Agenda	After discussion, it was moved and seconded (Toepfer/Smith) to accept the August 14, 2024, Board Meeting minutes, the August 2024 Bills and Financial Reports, and Department Reports and Statistics as presented. Motion passed unanimously.	
Director's Report	Included in packet.	
Unfinished Business	a. Annual Board Training Motion. Presented by Amy Feauto (action). Training was conducted on September 11 th at 4:00 p.m. Board members received an overview of the processes and systems various HPL Managers administer for library operations. On September 11, 2024, a majority of the Hays Public Library Board participated in the board training. It was motioned and seconded (Roth/Toepfer). Motion passed unanimously. b. Pay Scale and Merit Increases. Presented by Brandon Hines (action). Discussion was held. It was motioned and seconded (Musil/Bryant) to adjust the Pay Grade Scale 3% for cost of living and a 3.5% increase for merit. Motion passed unanimously. c. Basement Remodel. Presented by Brandon Hines (discussion). Brandon provided an update.	
New Business	a. 2013 Dodge Caravan. Presented by Katie McCall (action). The minivan rendered a total loss due to hail damage. Discussion was held. It was motioned and seconded (Musil/Toepfer) to keep the 2013 Dodge Caravan under a salvage tag with a settlement amount of \$6,235.58. Motion passed unanimously. b. Director Evaluation. Presented by Katie McCall (discussion). Discussion was held regarding keeping the same format as in past years.	
Board Open Discussion	Today is Shaun Musil's last board meeting. Everyone thanked him for his service. Shaun expressed his appreciation and commended Brandon for his work as a director.	

The meeting was adjourned at 5:16 p.m. by Chair, Amy Feauto.

The next meeting will be Wednesday, October 16, 2024, at 4:30 p.m. at Chestnut building conference room.

Respectfully submitted by Shelley Bryant, Secretary 09/11/2024.