

# Minutes of the Hays Public Library (HPL) Board Meeting

October 16, 2024

The meeting was called to order at 3:59 p.m. by Amy Feauto, Chair.

|                       |   |   |
|-----------------------|---|---|
| Present Board Members | Amy Feauto<br>Shelley Bryant<br>Emily Roth<br>Shane Smith<br>Mary Toepfer   | Joe Lohmeyer<br>Patti Park<br>Brandon Hines, Director<br>Sandy Jacobs |
| Absent Board Members  | None  |   |
| Guests                | Katie McCall, Ashlyn Sager  |   |
| Presentation          | Ashlyn, Sager, Early Literacy Coordinator   |   |
| Public Comment        | None  |   |
| Consent Agenda        | After discussion, it was moved and seconded (Roth/Smith) to accept the September 11, 2024, Board Meeting minutes, the September 2024 Bills and Financial Reports, and Department Reports and Statistics as presented. Motion passed unanimously.  |   |
| Board Introduction    | Board members introduced themselves to City of Hays Mayor, Sandy Jacobs.  |   |
| Director's Report     | Included in packet.   |   |
| Unfinished Business   | <p>a. Basement Remodel. Presented by Brandon Hines (discussion). Brandon provided an update.</p> <ul style="list-style-type: none"><li>i. Phase 1 update was provided. Anticipated phase 1 to be completed December 2024, furniture to arrive April 2025.</li><li>ii. Kansas Room Fundraising Campaign update to the board on the amounts received and the goals of the campaign.</li></ul> <p>b. Ellis County Library. Presented by Brandon Hines (discussion). Updated the board on the appointment members to the Ellis County Library board.</p> <p>Sandy Jacobs and Shelley Bryant left at 4:30 p.m. due to other obligations.</p> <p>c. Director Evaluation. Presented by Amy Feauto.</p> <ul style="list-style-type: none"><li>i. At 4:31, it was moved and seconded (Toepfer/Park) to enter into executive session with Business Manager Katie McCall for 20 minutes to discuss nonelected personnel. Motion passed unanimously.</li><li>ii. At 4:52, it was moved and seconded (Lohmeyer/Smith) to enter into executive session with Business Manager Katie McCall for 20 minutes to discuss nonelected personnel. Motion passed unanimously.</li><li>iii. At 5:04, it was moved and seconded (Toepfer/Smith) to award HPL Director Brandon Hines a 3.5% salary increase for 2025 and a one-time \$2500 bonus on January 1, 2025. Motion passed unanimously.</li><li>iv. At 5:06, It was moved and seconded (Smith/Toepfer) to enter into executive session with Director Brandon Hines and Business Manager Katie McCall for 20 minutes to discuss nonelected personnel. Motion</li></ul> |   |

